

<b>Bath &amp; North East Somerset Council</b>	
MEETING:	<b>LOCAL PENSION BOARD OF AVON PENSION FUND</b>
MEETING DATE:	11/03/2026
TITLE:	Service Plan 2026-27: Administration Project Roadmap and Communication Strategy
WARD:	<b>ALL</b>
<b>AN OPEN PUBLIC ITEM</b>	
<p>List of attachments to this report:</p> <p>Appendix 01 - Administration Project Roadmap 2026-27</p> <p>Appendix 02 - Communication Strategy 2026</p>	

## **1 THE ISSUE**

1.1 The purpose of this report is to update the Board on the Fund's Service Plan 2026-27 focusing on Administration Project Roadmap and its Communication Strategy.

## **2 RECOMMENDATIONS**

**The Pension Board is asked to;**

2.1 Note the Administration Project Roadmap for 2026-27.

2.2 Note the Communication Strategy for 2026.

## **3 THE REPORT**

3.1 The Fund has agreed its Administration Project Roadmap for 2026-27. Appendix 1 includes a summary of Administration projects delivered in 2025-26 and the Fund's plans for 2026-27.

3.2 The Fund has agreed its new Communications Strategy and this is attached as Appendix 2.

## **4 STATUTORY CONSIDERATIONS**

4.1 Bath and North East Somerset Council, in its role as administering authority, has executive responsibility for the Avon Pension Fund. The Council delegates its responsibility for administering the Fund to the Avon Pension Fund Committee which is the formal decision-making body for the Fund.

4.2 The Pension Board has an advisory role in assisting the administering authority by making recommendations about compliance, process and governance. The Board does not have a decision-making role.

## **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

5.1 None.

## **6 RISK MANAGEMENT**

6.1 An effective governance structure, defining clear responsibilities, and ensuring that the decision making body has an adequate level of knowledge and access to expert advice, is a key aspect of the risk management process.

## **7 EQUALITIES STATEMENT**

7.1 A proportionate equalities impact assessment has been carried out using corporate guidelines and no significant issues have been identified.

## **8 CLIMATE CHANGE**

8.1 The Fund is implementing a digital strategy across all its operations and communications with stakeholders to reduce its internal carbon footprint in line with the Council's Climate Strategy. The Fund acknowledges the financial risk to its assets from climate change and addresses this through its strategic asset allocation to Paris Aligned Global Equities, Sustainable Equities and renewable energy opportunities. The strategy is monitored and reviewed by the Committee.

## **9 OTHER OPTIONS CONSIDERED**

9.1 None.

## **10 CONSULTATION**

10.1 The Report and its contents have been discussed with the Head of Pensions representing the Avon Pension Fund and the Director of Financial Services, Assurance & Pensions representing the administering authority.

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<b>Background papers</b>	None
<b>Please contact the report author if you need to access this report in an alternative format.</b>	